

ALERT TOPIC	Emergency Arrangements	ALERT REFERENCE:	H&S RAV PLUS 02
TARGET AUDIENCE:	Everyone	AUTHORISED BY:	N Roper
DATE OF ISSUE:	Tuesday 14 June 2022	DISPLAY UNTIL:	December 2022

INTRODUCTION

On hearing a fire or other emergency alarm people must go immediately to the muster point as instructed and as is relevant to their workplace.



Individuals **must not hesitate**, but they must make their work area safe as far as is reasonable.

For example, forklift operators should turn off their machine's engine, welders must make sure that they do not leave naked flames, and electricians should not leave exposed live cables.

REASON FOR ISSUING THIS ALERT

An external auditor recently noted that one of four CRL workers questioned was unaware of the need to make safe before leaving the workplace in an emergency.

CONCLUSIONS AND DISCUSSION POINTS

Make safe as far as possible but **DO NOT HESITATE**, leave the area immediately.

SHEQ ALERT

Please review the content of the attached SHEQ Alert for relevance prior to communicating the contents to your site teams. Please record this review on the form below and retain in the CRL filing system:

SHEQ ALERT BRIEFING RECORD

ALERT TOPIC:	Emergency Arrangements	ALERT REFERENCE:	H&S RAV PLUS 02
PROJECT NAME:		DATE OF BRIEFING:	
BRIEFING DELIVERED BY:			

The following people have signed to confirm receipt and understanding of this SHEQ Alert:

NAME	EMPLOYER	EMPLOYEE ID	SIGNATURE

If you have any SHEQ issues that you wish to discuss, please contact your supervisor, line manager, or a member of the SHEQ team.