

Welcome to our latest pick of SHEQ news and events from around CRL

What's changed lately?

Several changes have been made in response to incidents, audits, customer requirements, or because we know we can make things clearer:

Revised Procedures:

- [Procedure 05 RAMS](#)
- [Procedure 14 Appendix - Fire Safety Plan](#)
- [Procedure 17 Lifting Operations & Equipment LOLER](#)
- [Procedure 18 - Plant & Equipment & PUWER](#)
- [Procedure 26 Hydrodemolition](#)
- [Procedure 30 Temporary Works](#)
- [Procedure 36 Vibration](#)
- [Procedure 44 Prosecution](#)

Revised Processes

- [Process 02 - Work Processing & Planning](#)
- [Process 03 - Supplier & Subcontractor Approval](#)
- [Process 04 - Supplier & Subcontractor Procurement](#)
- [Process 08 - Document & Data Control](#)
- [Process 18 - Performance Monitoring & Measurement](#)
- [Process 19 SHEQP](#)

Revised forms

- [Form 12 Project Quality Plan](#)
- [Form 16 Quality & Commercial Site Report](#) (and eForm)
- [Form 21 Subcontract Order](#) combining 4 forms into 1
- [Form C - Supply Chain Assessment](#) and Easybop eForm C
- [Form U Contract Folder Index & Contents Guide](#)

What's new or on its way?

New for you:

- New map to clarify TW requirements [Process 22 Temporary Works](#)
- [Form 02 Work Information & Handover](#)
- [Form H Point of Work Risk Assessment](#)
- [Form I ITP](#) standard CRL Inspection & Testing Plan template
- [Form Z Certificate of Completion](#)
- [Procedure 17 Appendix - LOLER Record of Inspections](#)
- [Procedure 18 Appendix - PUWER Record of Inspections](#)
- [Procedure 36 APP - Assessment of Likely HAVs Exposure FORM](#)
- [Procedure 36 APP - Assessment of Likely HAVs Exposure Booklet](#)
- [Environmental Glossary of Terms](#)
- Copy of the WJA Blue Book available for loan (from fbanning@crl.uk.com)

Coming soon:

- Customer Feedback guidance
- CRL Site Induction Template
- Lean improvement initiatives
- Updated guidance for working on Rail projects

SPOTLIGHT ON FORM U

After consultation and a trial period across the business we are pleased to publish our revised Form U. This has been updated to become a guide for contract staff, particularly useful for new starters and development, and now incorporates :

- Contract Folder standard organisation (1 to 20)
- Links to key documents and guidance
- Details of when documents should be completed / reviewed



[Form U Contract Folder Index & Contents Guide](#)

SPOTLIGHT ON HAVs



[Procedure 36 Vibration](#)

NOW AVAILABLE IN THE DOCUMENT LIBRARY:

[Assessment of Likely HAVs Exposure Booklet](#)

[Assessment of Likely HAVs Exposure FORM](#)

Lessons Learnt

Deck Coatings :

Whilst applying Triflex Cryl Primer 287 to a car park top deck, primer was able to run through cracks within the soffit that had not been obvious prior to application – the primer dripped onto several cars parked on the level below. We learnt that when working on car parks we should advise that all decks below be cleared to avoid potential seepage and damage.

HAVs :

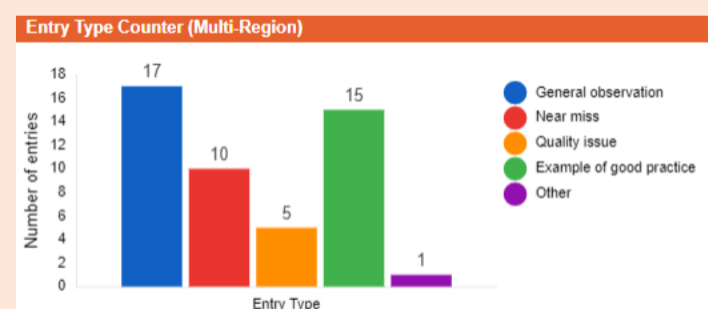
At several site visits and internal audits it was evident that people were still unclear about our HAVs procedures, many using old and even unnecessary forms. We learnt that again we need to be clear with our procedures and ensure people can find what they need – so we went back to basics and reviewed our procedure, and ensured that HAVs assessment forms are available on the Document Library (see Spotlight above).

Suppliers :

Not everyone gets it right every time, not us, and not our suppliers. We learnt that even our most trusted suppliers like Speedy can have problems. However, we do need to know if there are issues with suppliers and subcontractors. If you have any concerns about the performance of a supplier on your project we would welcome your feedback, eg on a Form D, by email, or on the Observation App (even anonymously if preferred).

Observation App

Even more of you are now using the Observation App – thank you! Here is the latest report summary and link to the full [dashboard](#) :

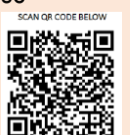


Our latest winner of the Best Obs App Entry reward is Pip Spencer for his Speedy Hire observation – well done Pip! There were issues with both quality and delivery that were rightly raised.

Keep up with the entries everyone, next time it could be you 😊

If you need any more information or posters, etc, for your office or site, please contact us or your local admin team.

Remember, if you are concerned about anything on site, or observe any Near Misses, you can report these (anonymously if preferred), as well as best practice and innovation, by using the [Site Observation App](#) on any mobile phone via this QR code :



If you want to know more or have anything to add to the Library please get in touch: library@crl.uk.com

If you have any SHEQ issues that you wish to discuss, please contact your supervisor, line manager, SHEQ Advisor, or Compliance Manager.